

Redlake Valley Village Hall

Committee Meeting

Held on Tuesday, 28 July 2009 at 7.15pm

Present

Richard Barthram
Ian Campbell
Jeremy Jameson
Jane & Julian Kent (Treasurer)
Michael Macturk
James Middleton (Chairman)
Beryl Palmer
Christine Page (Secretary)
Steve & Vi Sherring
Kim Smith
Becky Whitton

This meeting was called especially to discuss the hall improvements from the recently awarded Shropshire Community Council grant. Therefore, the minutes and matters arising from the last meeting were not addressed.

1. The secretary summarised the grant offer and the four quotes received for the hall floor refurbishment.

Community Council **grant total offered: £2,622**
- of which for table trolley £ 230 (80% of total cost, £288)
- of which for floor refurbishment **£2,392** (85% of total cost, £2,814)

Conditions of grant for floor:

- work to start before 31 October 2009
- matched funds minimum of 15% plus 5% volunteer time charged at £7.75ph: max £140.70, approx 18 hours, for clearing hall & replacing furniture, etc

Floor Refurbishment - OPTIONS

BEN HARVEY, Clun £ 783.55 (no VAT)
Works include: sand floor & apply 4 coats Dulux Diamond floor vanish
Grant at 85% £666; cost to hall: £117

COOPER & WILLIAMS, Shrewsbury £2,600 + VAT (£2,990)
Works include: sand coat to a reasonable finish, apply 3 coats bona-mega seal
Grant maximum £2,392; cost to hall: £598

FLOOR RESTORATION COMPANY, Hereford £2,371 + VAT (£2,727)
Works include: remove any floor protrusions, mechanically sand, find sand, 1 coat varnish primer, find sand again, 3 coats 'pack system hardwearing vanish' or Diamond Glaze
Grant at 85% £2,318; cost to hall: £409

M&R KUEGLER, Brampton Bryan

£2,500 (no VAT)

Works include: course grit sand, fine grit sand, repair any major gaps, punch in nails, clean floor with white spirit to remove any grease or oil, 3 coats ronseal diamond vanish or similar

Grant at 85% £2,125; cost to hall: £375

Items not accepted for grant purposes:

CUTLERY

£ 190

STAGE BACKDROP

£ 80

After some discussion it was agreed that the local firm M&R Kuegler should be asked to do the floor. Proposed by Becky, seconded by Jane, carried unanimously. Richard to action.

Logistics for clearing the hall would be sorted out when dates for the work known. Kim offered the use of his garage and James offered space undercover in his barns.

It was agreed that the table trolley should be ordered – Christine to action. Kim also proposed we purchase the new cutlery and the stage backdrop, despite not having a grant for these items. Seconded by Jane, carried unanimously. Christine to action.

2. **Any Other Business**

- a. **Ladies toilet** – James noted that the Gun Club would be finishing off the bit of decorating in the ladies toilets
- b. **Car Park** – Kim to arrange clearing of weeds from car park using local council help.
- c. **Housekeeping** – It was confirmed that Beryl should purchase housekeeping items, like toilet roll, as and when needed without asking prior to each purchase.
- d. **Notice on wire fence** – Vi noted that the notice on the wire fence in the car park directing people to the hall had disintegrated. Kim to source and price a replacement.
- e. **Left Items** – Beryl raised the issue of what to do with items left in the hall. It was agreed that a note could go in the parish magazine and items kept for 60 days before deciding if they should be disposed of or not.
- f. **Other grant opportunities** – Kim explained that the Community Chest scheme has small ‘pump-priming’ funding available for items up to £500 with no matched funding required. Jane has applied for a small grant to help cover the printing costs of the Redlake newsletter.
- g. **Chapel Lawn website domain name** – Becky asked if the domain name cost for the village website could be covered by the hall funds. £12 for two years. This was unanimously agreed.

The meeting closed at 8pm