

REDLAKE VALLEY VILLAGE HALL COMMITTEE

MINUTES FROM ORDINARY MEETING

Tuesday 5th December 2017, 7.30 pm

Present: Becky Sherman, James Middleton, Dave Wright, Jim Rogers, Christine Rogers, Beryl Palmer, Simon Jameson, Patrick Cosgrove

Apologies: Di Cosgrove, Gary Mills

In attendance: Sarah Oakden, Steven Oakden

1. Minutes from previous meeting and action points if not already on the agenda.

Dave Wright had agreed to store the tables to make space for the Jack Brett event, for which he was thanked.

Gary Mills has made a suggestion to Jim about a method of improving the curtain rails. At around £300 this would be much cheaper than the £700 figure previously discussed. It was agreed that Jim would talk to Garry about taking this forward. Once accomplished, this might then permit relocation of the screen onto the back wall in order not avoid crowding the front seats at a Flicks event. **Action JR**

Christine has bought six curtain rails for the side windows. In fitting them, there may be the need to adjust the curtain tape but volunteers for this should not be difficult to find. **Action CR**

Jim has arranged for Nathan Tranter to visit the hall to fix various heating problems:

- a leak from a radiator
- the adjustment of the wall heater
- to fit a bleed valve at a high point in the hot water circulation

2. Declarations of interest: There was none.

3. To review cleaning arrangements.

Beryl proposed some alternatives to the existing arrangements which are not working. A dual approach was agreed:

- to pay for a thorough clean as and when necessary
- for a rota to be drawn up from hall trustees and regular user groups

Working with Beryl, Patrick will draft a letter to the main user groups explaining the situation and asking for names to be added to the rota. If this is successful, Beryl will draw up and circulate the rota. **Action PC**

4. Bar Licence renewal, and need for committee to have familiarity with terms of licence.

Jim has negotiated changes to our alcohol licence and displayed our authority to serve alcohol in a prominent position. Conditions of the licence include the following points, but Christine will also circulate a summary: **Action CR**

- the requirement for plastic glasses has been removed
- the supply of any alcohol using the hall's licence must be authorised by the committee, which in practice means that a trustee must be present and taking responsibility for the bar, but not necessarily serving behind it
- no alcohol may be sold at less than cost price
- free drinking water must be available
- no off-premises sales are permitted
- if someone is thought to be under 18, photographic ID must be requested
- fixed measures must be used i.e. 175ml, half and one pint, spirit measures
- no more than 120 people present when alcohol sold
- consultation with near neighbours about noise is required
- pyrotechnics are banned
- any person under 16 present when alcohol is being sold must be accompanied by an adult
- sales must finish at 12.00 (11.00 on Sunday) and the hall closed by 1.00 am
- instead of using the hall licence, other groups may give alcohol free at events, or bring in an external licensee, but may not sell alcohol for profit

5. Ideas for further improvements to the entrance and outside of the Hall including suggestions to purchase:

- plant holders (barrels), as long as someone will volunteer to be plant monitor - this was not agreed unless a willing plant monitor comes forward)
- a gazebo for summer events – this was thought to be a good idea; Dave will research the costs of a robust, easy-to-erect gazebo that will fit neatly on the tarmac forecourt **Action DW**
- a membrane & gravel for the path at the side of the hall going to rear exit – this was thought a good idea and Dave will also research costs **Action DW**
- Patrick asked trustees to look at the ash trees bordering the bottom end of the driveway as he considered them a potential safety hazard **Action all**

6. To consider the wording for commemorative brass nameplates on picnic benches.

It was agreed that only one brass plaque would be required which would bear Michael Macturk's name and dates. Patrick will order this from Timpsons **Action PC**

7. To continue various proposals for new signs:

- (i) **Refurbishment of village hall sign:** Graham Arnold has repainted one side of the old sign. Sarah Jameson has photographed it and sked EPS of Craven Arms to print it onto a plastic base. This should be completed shortly for around £60. Patrick will write to them both to thank them for their help.

Action PC

- (ii) **Replacement of finger post on road:** Patrick has researched prices which hover around £60-70 but he may have found one that is cheaper. **Action PC**
- (iii) **New signage on front of hall:** Jim circulated ideas by Jemima Jameson for a logo for a sign on the front of the hall; it was eventually agreed to ask Jemima to use the village sign as a basis for a design **Action JR**

As the costs of these are not as much as originally anticipated, and as the hall has received two substantial receipts recently, it was agreed that an application for funding would not be made to Clun Town Council as they might have more deserving causes needing their discretionary money. Patrick will inform them and thank them for their offer of help. **Action PC**

8. YFC 2019 anniversary:

James explained that the Clun Young Farmers are seeking funding for a charity fund-raising event in 2019 to celebrate their 70th anniversary and are asking local organisations for donations of £50. It was agreed to contribute £50 in recognition of the "Young Farmers' previous and continuing contributions to recreational activities in the Redlake Valley". A condition of funding would be that the Village Hall would be named as a donor.

9. Forthcoming event arrangements:

- (i) plans for New Year's Eve: starting at 9.00 pm, this will be BYO food and drink
- (ii) update on Christmas event: last minute arrangements were agreed
- (iii) Flicks dates and films for 2018: Saturdays 27th January (Victoria and Abdul), 24th February (Blade Runner), 17th March (Breathe), 7th April (Paddington Bear - Food and Flicks).
- (iv) Arts Alive 2018 The Arts Alive act scheduled for the 10th of February is "Outside the Box", a live show about death. The act starts at 7.30pm, adults £10, Children £5. It was also agreed that as Christine is handling publicity it would be better for her to take reservations which can be paid for at the door. **Action CR**

10. AOB:

- Patrick explained that a late-arrival email from the Charity Commission had advised that what we considered to be a revised Trust Deed was quite acceptable as a working document, but for legal purposes we must still refer to the original deed of 1962
- James was thanked for trimming the overhanging holly hedge

11. Date of Next Meeting: Thursday 8th February 2018, 7.30 pm.