

REDLAKE VALLEY VILLAGE HALL COMMITTEE

MINUTES OF ANNUAL GENERAL MEETING HELD ON

Tuesday 14th May 7.00 pm

Present: Di Cosgrove, Patrick Cosgrove, James Middleton, Christine Rogers, Jim Rogers, Peter Sherman, Becky Whitton

Apologies: Simon Jameson, Ian Campbell, Beryl Palmer

Not present: Richard Barthram, Helena Lane

In attendance: Three members of the public

1. Minutes from the previous AGM held on Tuesday 22nd May 2012

These were approved – proposer Peter Sherman, seconder Christine Rogers

There were no matters arising.

2. To agree which local organisations may nominate a representative to serve on the VH Management Committee

Patrick had previously circulated a note to clarify the situation regarding organisations' nominees:

- under Charity law any nominees automatically become Trustees because the VH Trust Deed entitles them to vote
- Schedule 2 of the VH Trust Deed lists local organisations that may nominate representatives. At their discretion Trustees may remove organisations that no longer exist from that list, and may add new organisations, but may not remove organisations still in existence without the approval of the Charity Commission. Because the list was out of date it was agreed that:

(1) the New Invention Methodist Church and the Obley Methodist Church should be removed from Schedule 2

(2) the Chapel Lawn Women's Institute, Clun with Chapel Lawn Town Council, The Offa's Dyke Astronomical Society, The Redlake Valley Artists' Association, The Redlake Valley Community Benefit Society should all be added to Schedule 2

Therefore, together with The Chapel Lawn Parochial Church Council and The Committee of the Chapel Lawn Rifle and Social Club that are already on Schedule 2, seven organisations now have the freedom to nominate a representative¹ and eight such places are available.

He additionally explained that:

- he has adapted the elected trustee declaration form for use by any future nominees
- for some reason the VH Trust Deed states that nominees are normally accepted before the AGM but this does not preclude later nominations although, purely as a technical point, they would then fill a 'casual vacancy', as would any elected trustee who came onto the committee after the AGM

However, no organisation has yet nominated a representative for the coming year.

¹ Unless specifically requested, the amended Trust Deed will not be circulated at this stage. This is because at the Ordinary Meeting that followed this meeting, Trustees agreed that enquiries would be made of Shropshire Rural Community Council about assistance in transcribing the document into more accessible English

3. Chairman's report

James gave a detailed account of the last year's activity as follows:

7 ODAS regular meetings plus Christmas party
Election day in November
W.I.'s regular membership and committee meetings
Church Synod meeting
Hall cleaning by volunteers - twice in the last year
Celebration Jubilee social and exhibition day
W.I.village tea party
Ramble and Lunch
Redlake Valley Woodland Fayre and film
Redlake Valley CBS AGM
Redlake Valley Shareholders' meeting
Gun Club's regular meetings
6 Flicks in sticks
1 Food and Flicks
1 Arts Alive
Easter children's workshop
Harvest workshop and festival supper
Friends of Bryneddin Wood meetings
Sultana Brothers live band
PCC meetings
Train exhibition weekend
Macmillan Nurses evening
4 Parish Council meetings plus Annual Parish Meeting
50th Birthday party
Funeral reception
Church Social
Village Christmas Party
Visit of walkers from Bewdley

From these he selected two events in particular – the Redlake Valley Community Benefit Society's Woodland Fayre and the Sultana Brothers Dance - as having been especially successful in attracting people from outside the valley, and also having impressed many of those visitors who had not previously realised what an attractive and well-maintained hall we have, and in what a delightful setting.

James also took the opportunity to thank all Trustees of the Village hall, plus all other people who had worked to make the past year a very successful one for the community.

In response, a vote of thanks was also recorded to James for yet again acting as chairman.

4. **Treasurer's report.** Jim Rogers tabled the financial report for 2012-13. A copy is at annex 1 to these minutes but the significant points were:

Hall hire and events income have dropped from £2,290 to £1,320, principally because the hall now only runs one Food and Flicks event each year
Feed in tariff, RHI income and Grants and Donations increased from £3,982 to £6,882, principally because of securing the Big Lottery grant for the car-park lighting

Jim also tabled a list of all transaction from the past year² and this will be provided at future AGMS

² This is relevant to the changes to the Finance Policy that were agreed in the Ordinary Meeting that followed this AGM

5. Reports from Sub-Committees:

A report on Hodre Pond was not possible because of Ian Campbell's absence; neither was a report from the Entertainments Committee.

Becky reported that the Redlake Newsletter was now in its sixth year and was appreciated and eagerly anticipated each quarter by local residents. However, at the end of the current year it is likely that the Editorial Team will see significant changes, so other people may be required to fill those gaps.

Patrick reported that the History Group, although not dormant, was lightly slumbering. This was partly because members had been very busy on other matters, but also because it had experienced a check in its progress towards establishing a website. A sub-section of the Shropshire Archives website had initially been adopted with high hopes, but had proved unworkable, so an alternative is being sought³. Not all work had ceased, however. Michael Macturk has constructed a large file with photographs of all the houses in the Redlake Valley and space to add notes of historical interest. Patrick has completed a short account of the Jenkes family who had built Bryncambric in 1501, and has almost finished a history of the Owen family with help from his neighbour, Mrs Mona Owen.

Without confirmation from Michael Macturk, it was not possible to confirm if the activities of 'Friends of Brineddin Wood' had been completely subsumed by the Redlake Valley Community Benefit Society⁴.

6. Current Committee Members stand down, election of Charity Trustees for the coming year.

The following people submitted declaration forms and wish to act as Trustees for 2013-14

Di Cosgrove
Patrick Cosgrove
James Middleton
Christine Rogers
Jim Rogers
Peter Sherman
Becky Whitton

As a few trustees were not present, the committee asked the Secretary to inquire if they wished to serve for the coming year **ACTION PC**⁵

The AGM was then formally concluded and immediately followed by an Ordinary Meeting.

³ At the Ordinary Meeting which followed this AGM, a proposal was adopted to migrate the Village Hall website to a new hosting position, and to permit organisations on Schedule 2 of the Trust Deed to make use of it if they wished to. This may provide an answer to the History Groups' problem.

⁴ Michael Macturk has since confirmed that he is content for RVCBS to subsume the remit of 'Friends of Brineddin Wood'.

⁵ Because Ian Campbell and Simon Jameson had been unable to attend the meeting, they have subsequently submitted forms and wish to act as trustees for 2013-14

Redlake Valley Village Hall

Financial Report 1st May 2012 – 30th April 2013

Current Financial Position

The level of funds have risen from **£3122** at the start of the year to **£8315**. This was mainly due to the Car Park Lighting Grant £4380 from the Lotteries Commission not yet spent and final payment £700 for the noticeboard not yet made.

Income

Hall Hire dropped slightly from **£612 to £507**
Events income dropped from **£1678 to £813**
Feed in Tariff and RHI increased **£443 to £1952**
Grants and donations rose from **£3539 to £4930**

Main spends:

Kitchen shutter **£486**
New tables **£2090**
Hall chairs **£690**
Noticeboard **£1000**
Tea urn **£174**

Other costs:

Insurance increased from **£317 to £369** (£52 insurance for jubilee celebrations)
Utilities down from **£291 to £226** (mainly a saving on water)
Wood pellets up from **£210 to £488**
Maintenance costs unchanged

Ring fenced items

History Group funds down from **£474 to £357**

Jim Rogers 14th May 2013