

REDLAKE VALLEY VILLAGE HALL

DRAFT MINUTES OF ORDINARY MEETING HELD on TUESDAY 29th July 2014

Present: Patrick Cosgrove, Simon Jameson, James Middleton, Beryl Palmer, Christine Rogers, Jim Rogers, Peter Sherman, Becky Whitton

1. Apologies: Di Cosgrove

2. Minutes from ordinary meetings of 10th April and 20th May, 2014 and any outstanding action points:

- minutes from 10th April proposed by Beryl Palmer seconded by James Middleton
- minutes from 20th May proposed by Christine Rogers, seconded by Jim Rogers

Jim has replaced the water heater in the Gents' toilet.

3. Table cloths

The committee liked Di's suggestion of using poly-cotton tablecloths and are happy for her to circulate details and costings for approval once she and Christine Rogers have talked further. **Action DC/CR**

4. Revised Trust Deed

Patrick explained that under Charity Law trustees under the age of 18 are not permitted because the trust holds property (the land on which the village hall sits), and minors are forbidden in law from holding property.

The final decision before sending the revised trust to the Charity Commission for approval is whether to add Clun Town Council to the list of organisations that may put forward trustees each year, or to invite Clun TC to put someone forward as a secondee. The secondee option was favoured. Patrick will inform Clun TC, and also send the Charity Commission the revised Trust Deed. **Actions PC**

The definition of 'Area of Benefit' has been included in a 'Rules and Regulations' appendix to the document. Regarding that document, Peter questioned the vagueness of the financial limit for emergency action expenditure. Jim will clarify this at the next meeting. **Action JR**

As an aside, Patrick has discovered that Medicott's Solicitors hold the original conveyance of the land on which the village hall stands. He will visit them to take a copy. **Action PC**

5. Revised Fire Regulations and Checklist

These were signed off with a few outstanding action points:

- the rear fire exit sign to be removed
- Beryl and Patrick to update the hall hire/use agreement so that responsibilities are made clear to hirers/users
- Patrick will remind Ian that he had agreed to install an emergency light in the lobby and also ask him if he would test the earthing on the portable equipment – sound system, urn and kettle
- Christine will source a motion-sensitive solar light for the rear door **Actions BP/PC/CR**

6. Hall sewage discharge arrangements

James explained that the Environment Agency may be tightening up discharge arrangements in the Redlake Valley because of environmental concerns. It was agreed that it is for the EA to contact the committee. Nevertheless we will monitor the outflow to assess volume, quality etc.

7. Entertainments Committee

- WW1 Party (Di and Christine): 16th August; tickets now on sale; guided walk, tea and raffle at film, bar open afterwards, display in hall; Christine publicising the event

- Flicks (Peter): first four films selected based on feedback from mailing list subscribers; second four choice delayed until more info on current availability; Bollywood night going ahead, but date in January not yet settled
- Christmas Party (c/f to next meeting)

8. Piano

Becky argued in favour of purchasing a higher quality piano than had originally been agreed although there was uncertainty about the amount it would be used – a chicken and egg situation. However, a decision might be easier if, as had been intimated at the previous night's Town Council meeting, we will soon know if we are likely to receive a grant from the Clun Memorial Hall. **c/f to next meeting**

9. Clun Town Council Representation

There is still little enthusiasm from Redlake Valley residents to serve as Town Councillor, but a notice has been placed in the next Redlake Magazine to remind people of the two vacancies that can be filled by co-option.

Similarly, a notice will be placed in the Redlake in response to the Town Council's request for one or two Redlake Valley residents to assist with the forthcoming revision of the Parish Plan.

10. Ipad connectors:

Patrick showed the committee the two types of connector that have been purchased and can be used with the hall projector (HDMI and VGA). Jim pointed out that the VGA version doesn't transmit sound, so Patrick and Christine will meet to work out how to do this. **Action PC/CR**

11. AOB

(1) Pond clearance: Patrick will email Ian and Liz to find out if they have any plans **ACTION PC**

(2) Street Lighting: The Town Council has asked if the Hall Committee will test out people's views on repairing or removing the street lights as they are now in an even worse state of repair. Opinion was divided, as it is likely to be within the community. Patrick suggested that he research the possibility of grant funding for a contribution towards replacing the lights with others that are attractive, low energy (solar powered?), downward facing and do not emit yellow light.

ACTION PC

(3) Carolyn Wilde's suggestions regarding house-keeping matters were discussed as follows:

- **Turtle Door Mat:** people hadn't heard of Turtle door mats so details will be circulated: <http://www.turtlemat.co.uk/>
- **large bowls:** apparently we already have some
- **water carafe and glasses:** we have glasses; Christine will look for water jugs in Tuffins, but the committee has no objection to a local organisation donating something smarter!
- **simplification of utensil drawer:** this was not seen as necessary
- **sharp knives:** considered a good idea. Christine will look into knives and a block

ACTION CR

(4) Carolyn had also asked if the Committee would consider emailing residents in support of the British Legion's suggestion that that everyone who can should extinguish all lights at home between the hour of 10 and 11 pm on Monday 4 August to remember the start of WW1 and Sir Edward Grey's words " the lights are going out all over Europe..... ". People are encouraged to light a candle or just keep one light burning as a symbol for that one hour. All agreed with Carolyn that it would be rather moving if all of Chapel lawn and townships did it. Christine agreed to send an email to residents.

ACTION CR

(5) James sought approval for £60 expenditure with Llani Solar for an additional expansion tank. This was agreed, as was a small job by Steve Daniell and the next service by Llani Solar. **ACTION JM**

12. Date of Next meeting: Tuesday 30th August, 7.30 pm.