

## REDLAKE VALLEY VILLAGE HALL COMMITTEE

### MINUTES OF ORDINARY MEETING HELD ON TUESDAY 30<sup>th</sup> SEPTEMBER 2014

**Present:** Di Cosgrove, Patrick Cosgrove, Simon Jameson, James Middleton, Beryl Palmer, Christine Rogers, Jim Rogers, Peter Sherman, Becky Whitton

The minutes were approved – proposed by Christine Rogers, seconded by Jim Rogers

**1. Minutes of previous meeting, outstanding action points and any other matters arising if not already on tonight's agenda.**

**(1) Table cloths:** Di suggested red, Gingham table cloths to replace the existing, rather worn cloths. She and Christine will research the best combination of price and quality and will gather volunteers to make the cloths from a roll of material. **Action DC/CR**

**(2) Motion-sensitive solar light for the rear door:** Christine has now bought this and Jim will install it. **Action JR**

**(3) Knife block for kitchen:** Christine has now bought this.

**(4) Expansion Tank for heating system:** James will arrange for Steve Daniells to install it. **Action JM**

**2. Treasurer's Report:** This was circulated (copy attached). The main point to report was that the reserve had now risen to £2,500 and in line with a previous discussion, will remain at that amount unless the committee agrees to change it.

**3. Flicks Update and Streaming:** Peter commented on the disappointing turn-out at the previous Friday's Flicks. Various reasons were put forward including a lot of people being away that weekend, the film having been on TV the previous night, and it having been shown extensively in the area at Ludlow and other Flicks venues.

This led on to a discussion about one or two comments from residents about the appropriateness of the village hall's events. No particular conclusion was reached or action agreed.

Patrick explained how he and Di had visited Aston-on-Clun to view a satellite-streamed National Theatre Live (NTL) production and to learn from their hall's committee about this type of entertainment. These events have proved very popular and have revived audiences which were also dropping for Flicks. NTL insist on every production being shown and a £10 entrance fee, but there is no minimum outlay. It was agreed that entering the same contract would be counter-productive as both halls (and others with this contract) would end up undermining each other. Patrick will make enquiries about other organisations that stream different events. Even if a suitable organisation can be found obstacles might include the high costs of a special satellite dish and there might be problems in Chapel Lawn with line of sight depending on which satellite had to be used. **ACTION PC**

The projector is again faulty. As it is a repeat of the same fault, Patrick will make arrangements for Optoma to provide a replacement while it is being repaired – at no cost to the Village Hall. **ACTION PC**

**4. Options for emergency lighting:** Ian described a number of options and it was agreed that he would combine an existing emergency sign with a new light and install them in the hallway. **ACTION IC**

**5. Changes to the Trust Deed – response from Charity Commission:** The necessary period has elapsed during which the Charity Commission may question or disagree with proposed changes to the hall's governing document. Although Patrick had previously circulated the latest version, he will re-issue it as a controlled document with a dated reference. **ACTION PC**

6. **Village Hall conveyance – held at Medicotts Solicitors:** Patrick has visited Medicotts in Knighton to confirm that they hold conveyances relating to the land owned by the hall trustees. He has also circulated by email a plan from the original conveyance to show the boundaries of the land owned.
7. **Trust Deed – to consider whether the Sturchley Trust should be added to the list of local organisations who may nominate a trustee:** Patrick explained that in line with the Trust Deed, the committee might wish to add the recently resurrected Sturchley Trust to the list of local organisations who are entitled to nominate a representative. This was thought unnecessary as Sturchley Trust could ask to nominate a trustee if they wished to.
8. **Street Lighting survey – any further thoughts:** The consensus of the ensuing discussion was that the option most consistent with residents' views in the recent survey would be to repair those parts of the lights that were faulty unless replacement was essential. However the final decision lies with Clun Town Council who are likely to take a decision on 3<sup>rd</sup> October.
9. **Christmas Party:** Arranging a full-blown party might prove difficult this year as key people will be away in the lead-up to Christmas. An easier option would be to hold a dance. Jim will try to find a suitable band. **Action JR**
10. **Cleaning arrangements:** Beryl led a discussion about difficulties in arranging hall-cleaning parties and how only she and Di had turned out last time. It was agreed that Becky and Patrick would construct a letter to all the local organisations that use the hall explaining the problem, seeking their co-operation in maintaining a rota of cleaning duties throughout the year. It was also thought a good idea that in return for free hall hire, they would be asked to sweep the floor and clean the toilets after every time they used the hall. **Action BW/PC**
11. **Turtle Mat – to purchase or not:** It was generally agreed that a better form of door mat is required, but Ian will research suppliers of cheaper products and if something suitable can be found, purchase it at cost through the Plant Centre. **Action IC**
12. **AOB.**
  - (1) **Key sets:** It was pointed out that one set of keys has not yet been returned by a former trustee. Patrick will request its return. **Action PC**
  - (2) **Pentre Hodre Pond:** Ian suggested that the Redlake Valley Community Benefit Society assume total responsibility for the annual pond clearance. He will put this request in writing to the board of the RVCBS. **Action IC**
  - (3) **Village Calendar:** Di suggested a village calendar in order to help promote events and prevent clashes. Becky will look at various formats for the website. **Action BW**
  - (4) **Wider Circulation of VH Minutes:** Patrick suggested that emailing local residents to ask if they would like to receive the minutes of these meetings might create extra interest in the hall. He and Christine will liaise over email addresses as they have overlapping sets.
  - (5) **Village BBQ:** Di suggested resurrecting the village BBQ in 2015. There was general agreement to this idea and it will be carried into a future meeting. **c/f**
  - (6) **Shakespeare event:** Ian asked for help in promoting the Shakespeare event on 24<sup>th</sup> October. Patrick agreed to pin up more posters on notice boards **Action PC**
  - (7) **Quiz Night:** Beryl asked for volunteers for the quiz night on 5<sup>th</sup> December. Various people volunteered. Beryl agreed to ensure that one of the organisers would enforce the rule of no BYO alcohol. **Action BP**
13. **Date of next meeting.** Tuesday 2<sup>nd</sup> December 7.30 pm.

**Redlake Valley Village Hall**  
**Interim Financial Report 30<sup>th</sup> September 2014**

Starting Balance 1 <sup>st</sup> May 2014		<b>£2245</b>	
<b>Income</b>			<b>Comments:</b>
Hall Hire	£20		No Hall hire
RHI	£527		Spring and early summer
Feed in Tariff	£171		Spring and summer
Entertainment	-£294		Payment for Art Alive £306 in wrong year
Donations etc	£99		CL Walk
Interest	<u>£3</u>		Interest rate fall to 0.7%
	<b>£1949</b>		
<b>Expenditure</b>			
Electricity & Water	£197		
Wood Pellets	£498		15% down on last year 2 tonnes ?
Insurance	£351		
Maintenance & Sundries and extinguishers, general expenses	£538		Electrical checks and work, Fire prevention
Subscriptions & Fees	<u>£35</u>		SCC
	<b>£1620</b>		
<b>Interim Balance 30<sup>th</sup> September 2014</b>	<b>£2898</b>		
Less ring fenced items	<u>£370</u>		
<b>Non Ring Fenced Funds</b>	<b>£2528</b>		
Contingency at end of year	<u>£2500</u>		(This time last year £2000)
<b>Available Funds</b>	<b>£28</b>		(This time last year £722)